**Diocese of Austin**  
**Ethics and Integrity in Ministry**  
**Notice of Concern**

<table>
<thead>
<tr>
<th>Date/time/location of occurrence:</th>
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**Type of Concern:** (please check all that apply)

- [ ] Immoral Conduct
- [ ] Harassment
- [ ] Breach of Confidentiality
- [ ] Conflict of Interest
- [ ] Exploitation
- [ ] Policy Violation with a Minor
- [ ] Policy Violation with an Adult
- [ ] Other Concern: ____________________________

**Known or suspected abuse of a minor or vulnerable adult.**  
Y N  
If yes, has this been reported to the Texas Department of Family & Protective Services and/or the police?  
Y N  
If yes, provide report number and date/time of report. Report #: ____________________________  
Date/time of Report: ____________________________

**Nature of Concern:** (please use additional paper for any answers requiring more space)

Describe the situation: What happened, who was involved, who was present, who was notified? [If reported to TDFPS, what were their recommendations?]

What action was taken? How was the situation handled, who was involved, who was questioned, were police called?

What is the follow-up plan or desired outcome? Does anyone else need to be notified? Will the situation need monitoring?

Has this situation occurred and/or been reported previously? If yes, provide details.

Submitted by: ____________________________  
(Printed name)

Date: ____________________________

Signature: ____________________________

Contact information: Phone Number: ____________________________

E-Mail Address: ____________________________

Please submit this Notice of Concern to:

- Your pastor or Catholic school principal; or
- The Coordinator of the EIM Office, the Superintendent of Schools or the Vicar General; or
- The Bishop of Austin.

Mail to: 6225 Hwy 290 East, Austin, TX 78723 or fax to: (512) 949-2529. For more information please contact the EIM Office at (512) 949-2447.

- This report may be submitted anonymously if it includes specific and verifiable information; however, you will not receive any acknowledgement or follow up regarding the matter.
- To conduct an investigation, it may be necessary to disclose your name and your statements to the person(s) involved.
- Persons seeking restitution or compensation for damages should discuss such issues with their own legal counsel.