



**APPLICATION FOR ADMISSION TO GRADUATE STUDIES**

Type or print in ink.

Name: \_\_\_\_\_ Social Security No. \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

(Last, First, Middle)

Title: Miss , Ms. , Mr. , Mrs. , Other: \_\_\_\_\_ Previous Name(s): \_\_\_\_\_

Current Mailing Address (Street, City, State, Zip): \_\_\_\_\_

Permanent Mailing Address (If different from above): \_\_\_\_\_

Home Phone: ( ) \_\_\_\_\_ Place of Employment: \_\_\_\_\_ Work Phone: ( ) \_\_\_\_\_

Job Title: \_\_\_\_\_ Occupation: \_\_\_\_\_ Hours Worked/Week: \_\_\_\_\_

Check if applicable: Active duty military , DOD employee , military retiree , family member of one of these groups

Location of Program: Campus , KAFB , RAFB , Ft. Hood , CCNAS , USAA

Date of Birth (Mo/Day/Yr): \_\_\_\_\_ Place of Birth (City & State): \_\_\_\_\_

Marital Status: Single , Married  Religious Preference: \_\_\_\_\_ State & Country of Residence: \_\_\_\_\_

Ethnic Background: White (non-Hispanic) , Hispanic , American Indian or Alaskan Native , African American , Asian or Pacific Islander , Other

U.S. Citizens: County & State of Residence: \_\_\_\_\_ Applicants Born or Living Outside of the U.S.: Complete enclosed Form for Applicants Born or Living Outside of the U.S.

Check one, if applicable: Certificate Program  Transfer to another school  Non-degree

Academic Program: Circle Major and Area of Concentration. You must select an area of concentration or None.

Major

Concentration

- Accounting (MAcc)
- Business Administration (MBA)
- Catholic School Leadership (MA)
- Communication Studies (MA)
- Computer Information Systems (MS)
- Computer Science (MS)
- Counseling (MA)
- Economics (MA)
- Educational Leadership (MA)
- Engineering, Electrical (MS)
- Engineering, Industrial (MS)
- Engineering, Software (MS)
- Engineering Systems Management (MS)
- English Literature and Language (MA)
- History (MA)
- International Relations (MA)
- Justice Administration (MJA)
- Pastoral Ministry (MA)
- Political Science (MA)
- Psychology (MA, MS)
- Public Administration (MPA)
- Reading (MA)
- Theology (MA)

- Public Accountancy, Taxation
- None, Finance, International Business, Management
- None
- None
- None
- None
- None
- Community Counseling, Mental Health, Marriage & Family Therapy
- Financial Economics, Political Economy
- None
- Computer Engineering, Electrical Engineering
- Engineering Computer Applications, Engineering Management, Industrial Engineering, Operations Research
- None
- None
- None
- Latin American and U.S. Latino History
- Inter-American, International Conflict Resolution, International Economics, Security Policy
- Correctional Administration, Police Administration
- Administration, Religious Education, Spirituality, Ministry
- None, Political Communications and Applied Politics
- Clinical, Industrial
- Inter-American Administration, Public Management
- None
- Biblical Theology, Moral Theology, Systematic Theology

Part-time , Full-time  Proposed entry date: Fall 19\_\_\_\_ Spring 19\_\_\_\_ Summer I 19\_\_\_\_ Summer II 19\_\_\_\_

**Assistantships**

Please consider me for a Graduate Assistantship. Graduate Assistants must enroll in a minimum of 9 hours each semester and work 15 hours weekly under the supervision of a faculty member. Responsibilities include research and other department activities. The amount of the stipend is announced annually. The number of assistantships is limited. In order to be considered, your complete application must be received by March 1 prior to the Academic year in which you intend to enroll. For example, the application must be received by March 1, 1997, if you intend to enroll Summer 1997 or Fall 1997. The two recommendation letters must be from academic sources.

**Reason for seeking the Position:**

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**State your purpose for undertaking or continuing graduate study and your professional plans.**

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**Attach a resume with your professional experience.**

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**Have you ever been refused admission to any graduate school?    Yes     No**

**Have you been dismissed from any graduate school?    Yes     No**

**In either case, if so, why?**

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**List below any honor societies to which you have been elected, professional organizations to which you belong, scholarship prizes you have received, professional licenses you hold, and other similar evidence of scholastic and professional achievement.**

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<b>Colleges Attended (most recent first) (List location of schools, i.e., city &amp; state)</b>	<b>Dates of Attendance</b>	<b>Type of Degree Earned</b>	<b>Major</b>

**Transcripts:** Two copies of official transcripts from all post-high school credit must be submitted to the graduate school before the application will be processed. Students intending to transfer credits may submit a letter of good standing from the parent institution in lieu of transcripts. Graduates of St. Mary's University may submit unofficial transcripts. For Auditor Admission, transcripts are not required.

- Official transcripts from all institutions attended have been requested.
- A letter of good standing has been requested.
- Official transcripts are attached; or a letter of good standing is attached.
- Unofficial transcripts are attached; official copies will be forwarded.
- Official transcripts have been forwarded prior to submitting this application.

**Required Entrance Exams:**

**GMAT: Accounting and Business Administration.**

**GMAT or GRE: Computer Information Systems, Computer Science, Engineering Systems Management.**

**GRE: Catholic School Leadership, Counseling, Economics, Educational Leadership, Engineering, History, International Relations, Justice Administration, Political Science, Psychology, Public Administration, Software Engineering.**

**GRE or MAT: Communication Studies, English Literature and Language, Pastoral Administration, Reading, and Theology.**

Applicants for Accounting, Business Administration, Counseling, Psychology and from Foreign Countries must submit test scores before admission. The GRE exam can be taken at the Sylvan Learning Center (210-494-7263) in San Antonio, Texas.

- GRE/GMAT/MAT has been taken; results will be sent.
- The exam will be taken at the next test date (contact St. Mary's Testing Center for further information.) I understand that if I am permitted to enroll, further enrollment will be prohibited without exam results.
- Results of the GRE/GMAT/MAT have been forwarded prior to filing this application.

**Letters of Recommendation:** Two letters from individuals well acquainted with your academic/professional ability are required for all degree seeking graduate students. Students who have graduated from St. Mary's University are exempt from this requirement.

- Two letters of recommendation are attached.
- Two letters of recommendation will be forwarded.
- Letters have been forwarded prior to filing this application.

List other (non-native) languages in which you are knowledgeable and check level of proficiency. (Foreign students should list ENGLISH.)

_____	Writing <input type="checkbox"/>	Reading <input type="checkbox"/>	Professional <input type="checkbox"/>
_____	Writing <input type="checkbox"/>	Reading <input type="checkbox"/>	Professional <input type="checkbox"/>
_____	Writing <input type="checkbox"/>	Reading <input type="checkbox"/>	Professional <input type="checkbox"/>

For Foreign Students Only: TOEFL Score \_\_\_\_\_ Date TOEFL (Mo., Yr.) \_\_\_\_\_ Score is Attached   
Was/Will be taken: \_\_\_\_\_ Score Was/Will be sent

Students from foreign countries must submit test scores prior to admission.  
Consult your test application for universities which offer the exam monthly.

A false statement on this application or any documents attached will be considered just cause for denial or immediate dismissal if the student is enrolled.

Materials submitted in connection with the application will not be returned.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

**DO NOT WRITE ON THIS PAGE**

For office use only

**Admission Status Recommendation:**

- Regular:** Has demonstrated the potential for success.
- Conditional:** May enroll in a maximum of 9 hours. Must earn a B or better in all courses taken as a conditional student.
- Special:** Non-degree or transfer credit to another university.
- Auditor:** Non-credit; prerequisites, tests, or degree not required.
- Deny. Note reasons:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**Date:** \_\_\_\_\_ **Program Director:** \_\_\_\_\_

**Applic. Rec'd:** \_\_\_\_\_ **Applic. Fee Receipt No.** \_\_\_\_\_ **I-20 Sent** \_\_\_\_\_

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**Remarks:**

**RETURN THIS APPLICATION AND THE \$15.00 APPLICATION FEE TO:**

**GRADUATE SCHOOL  
ST. MARY'S UNIVERSITY  
ONE CAMINO SANTA MARIA  
SAN ANTONIO, TEXAS 78228-8543  
(210) 436-3101  
(210) 431-2220 (FAX)  
E-Mail: [gradsch@alvin.stmarytx.edu](mailto:gradsch@alvin.stmarytx.edu)**