



Diocese of Austin
The Catholic Church of Central Texas
 1600 N. Congress • Austin, TX 78711 • 512-476-4888

DATE: March 6, 2008
FROM: Christian R. González, Communications Office
TO: Parish staff
RE: Enclosed material from diocesan offices

Please find enclosed materials for various ministries and positions in your parish staff. Please sort the contents of this mailing to the proper individuals/offices, and include a copy of this memo to your pastor. I appreciate your attention to this matter, and would also like to know if we need to send any additional copies.

Please note that the contents marked “yes” under the column “Electronic copy available” can be downloaded and printed at

<http://www.austindiocese.org/resources.php>

Contents of this mailing, the intended recipients and the office sending the material are as follows:

Material	To be delivered to	From the diocesan office	Electronic copy available?
Ethics & Medics	Priests	Bishop’s Office	No
Catholic Spirit invoice	PBA	Communications	No
Adult Confirmation Program Registration	DRE	RE	Yes
Envelope labeled for Pastor	Pastor	Stewardship	No
St. Dominic Savio Catholic High School informational meetings	Pastor	Stewardship	Yes
Envelope labeled from Cedarbrake	Pastor	Cedarbrake	No
Faithful Citizenship booklet	Deacon (1 for each deacon at your parish)	Bishop’s Office/Diaconal Ministry	Yes
Life Insight Newsletter	Priest	Pro-Life	No
Envelope for Pro-Life Bulletin Secretaries	Bulletin Secretary	Pro-Life	Yes
Vocation Office letter to priests	Priests	Vocations	Yes
Hope for the Hungry flyer	Bulletin secretaries	Catholic Charities	Yes
Envelope for Coordinator of Youth Ministry	Youth Ministry Coordinator	Youth Ministry	No
The Vincentian Herald	Priest/St. Vincent de Paul Society		No