



GOOD STEWARDS OF PARISH FACILITIES

Pastor, Parish Business Administrators, Finance & Pastoral Council Members and Building Committee Participants

How old is your parish roof?

Because a typical commercial roof will last many years, roof problems may not be apparent until extensive replacement construction is required. An annual assessment of roof conditions will provide early detection. This prevents minor leaks and maintenance issues from escalating into excessive interior damage that requires mold remediation.

Texas weather has a reputation for rapid, dramatic change. In the Central Texas area, the last 10 years has witnessed roof damage from extremes of hail and even tornadoes. With a documented roof inspection report, there is evidence of roof integrity prior to a storm. When the inevitable weather damage occurs, the claim process is streamlined. Without an adequate inspection report document, it is difficult to prove how much damage can be attributed to weather...and how much is from age and wear.

If the church facility has no documented roof inspection in the **Asset Insurance Inventory File**, then take the following steps:

- 1) Determine if the roof has had major repair or construction. The contractor can provide a report of the date and integrity of the roof for parish records.
- 2) Contact Mike Tomjack, Diocese Facilities Planning at fax (512) 697-2067. In the subject line of the fax, include **“Request for Roof Inspection Schedule”**. Include in the fax the appropriate parish contact person, the original building construction, the type of roof material, evidence of roof leaks and the dates of any major roof replacement or repair, including repairs associated with insurance claims.
- 3) Your parish may qualify for a Diocese scheduled roof inspection, **at no cost to the parish**. Selection and eligibility of specific parish participants depends upon the parish history, building usage and information sent with the fax request.
- 4) **Participating parishes** will receive a detailed inspection report with dated digital photographs to document the roof condition. This information can be used to estimate the life expectancy of the roof under both favorable and unfavorable weather conditions.

Mold and musty odors are not just unpleasant – they risk our health and indicate severe structural roof problems! Your stewardship protects church assets, avoids unnecessary expense and provides facilities that will endure to the next generation.

Thank you,

Mike Tomjack
Manager, Facilities Planning